



**Wednesday, July 12, 2017
Select Board / Tri-board Meeting Agenda**

Hadley Town Hall - Room 203 6:00 pm

RECEIVED
2017 JUL -7 A 10:28

1. Call to Order

Subject **1.1 Call to order**
Meeting Jul 12, 2017 - Select Board / Tri-board Meeting Agenda
Category 1. Call to Order
Access Public
Type Action, Procedural

The Hadley Select Board will convene a meeting on Wednesday, July 12, 2017 at 6:00 p.m. in Room 203, Town Hall, 100 Middle Street, Hadley, MA 01035. The Select Board will be meeting jointly with the School Committee and the Finance Committee.

ON-LINE AGENDA

The Select Board agenda is posted on-line at www.hadleyma.org

1. Bring up the Town website using the URL above.
2. Select "Select Board" from the drop down menu.
3. Select "BoardDocs LT"
4. Click on "Meetings" tab.
5. Select the appropriate meeting from the dates offered.
6. Click "View Meeting" and you can follow the progress of the meeting.

2. 6:00 p.m. Tri-Board

Subject **2.1 Special Town Meeting for August 3, 2017**
Meeting Jul 12, 2017 - Select Board / Tri-board Meeting Agenda
Category 2. 6:00 p.m. Tri-Board
Access Public
Type

The Select Board, School Committee, and Finance Committee will discuss coordination of the two special town meetings for August 3 and October 5. The members will review articles submitted for the August 3 special town meeting. If approved, the Select Board will vote to sign and post the warrant.

A copy of the draft warrant articles and motions is presented below. A final version that has been vetted by bond counsel, town counsel, the Capital Planning Committee, and Finance Committee will be presented at the July 12 meeting.

File Attachments
[STM Warrant FY 2018 \(AUGUST\).doc \(64 KB\)](#)

Subject **2.2 IT, HR, Public Safety, Revenue Enhancement, Capital Planning, & Wage Study**

Meeting Jul 12, 2017 - Select Board / Tri-board Meeting Agenda
 Category 2. 6:00 p.m. Tri-Board
 Access Public
 Type Discussion

The Select Board and Tri-board will discuss Information Technology, Human Resources, Public Safety, Revenue Enhancement, Capital Planning, and the Wage Study. These topics were identified as priorities for the strategic plan for the Town of Hadley.

3. Consent Agenda

Subject 3.1 Consent Agenda

Meeting Jul 12, 2017 - Select Board / Tri-board Meeting Agenda
 Category 3. Consent Agenda
 Access Public
 Type Action (Consent)

Minutes	May 24, 2017, June 7, 2017, June 14, 2017, June 21, 2017
Warrants	WP1754; WP1754S; AP1801
Police Department Policy Request	(1) New Social Media Policy, and (2) Secure Communities Policy
Police Department Appointment	Special Officer Daniel Phillips to Full-time Officer
Resignation MBC, and NHVH Fire Building Committee	Wilfred Danylieko
One Day Liquor License	Wine Tasting - The Friends of the COA - October 12, 2017
Award of Bid- Routine Electrical Maintenance - FY18	Amp Electric
Award of Bid - Plumbing and Gas Maintenance - FY18	Richard Watling Plumbing & Heating
Transfers for FY 2017	Final Transfer for the FY17 budget
DPW- Water Position Appointment	Daniel Kelley
Inspection Service Fees	Adjustments submitted for approval
Zatyrka Park Phase II Award	Award of project. Bids to be opened 7/10.

File Attachments
New Social Media Policy.docx (35 KB)
Selectboard Request.pdf (614 KB)
Secure Comms.doc (126 KB)
FY18 PLUMBING GAS BID TABULATION.pdf (151 KB)
FY18 Electrical bid tabulation.pdf (149 KB)
Wilfred Danylieko - Resignation MBC and NHVH Fire.pdf (154 KB)
Daniel Kelley.pdf (69 KB)

4. Public Comments: 7:00 - 7:15 pm

Subject 4.1 Public Comments

Meeting Jul 12, 2017 - Select Board / Tri-board Meeting Agenda
 Category 4. Public Comments: 7:00 - 7:15 pm

Access Public
Type Discussion

The public comment period is a time for the public to bring their concerns before the Select Board. The Board will hear public comments for 15 minutes.

In general, the Board will take all items and issues raised under advisement. Requests that can be addressed administratively will be referred to the appropriate department head for action. Requests for public documents will be handled according to law.

If the Chair of the Select Board calls for public comments, and after all public comments are heard, and if there is still time available, the Chair may close that portion of the meeting agenda and move to other items on the agenda.

5. Town Administrator Report

Subject 5.1 Town Administrator Report
Meeting Jul 12, 2017 - Select Board / Tri-board Meeting Agenda
Category 5. Town Administrator Report
Access Public
Type Action

The Town Administrator will report on special projects, departmental functions, and community events.

6. Public Hearing

Subject 6.1 Public Hearing -- Hoynoski Property Under MGL Chapter 61A, Section 14 7:15 pm
Meeting Jul 12, 2017 - Select Board / Tri-board Meeting Agenda
Category 6. Public Hearing
Access Public
Type Information

The Select Board will hold a public hearing as per the provisions of MGL Chapter 61A, Section 14 to exercise the Town's right of first refusal on approximately 9 acres of land located at the intersection of River Drive and Stockbridge Road (Assessors Map 12A, Parcel 19). The land is being taken out of protected agricultural land and is being offered for sale. The Town has the right of first refusal and may exercise that right after a public hearing and within 120 days of the notice of intention to sell. The notice was received by Town Hall on May 18, 2017.

The Town has started a soil evaluation to assess the suitability of the property for development of a municipal building (or buildings), including a fire substation.

File Attachments

[Hoynoski - Ch. 61A.pdf \(3,385 KB\)](#)

[Hoynoski Public Hearing.pdf \(185 KB\)](#)

7. Appointments

Subject 7.1 Park and Recreation 7:30
Meeting Jul 12, 2017 - Select Board / Tri-board Meeting Agenda
Category 7. Appointments
Access Public
Type Discussion, Information

The Park and Recreation Department will present the "The Future of Park & Recreation" to the Select Board.

"Hadley P&R: Visible and Valued!"

The plan includes gathering feedback from our community to make the best decisions for the future.

Park and Recreation has 3 goals in mind:

- 1) begin an automatic feedback survey to people after they take a program/event through P&R- this would not be anonymous.
- 2) do a one time anonymous paper and online survey in fall to collect feedback from town residents about what programs or events they would like to see or not see through P&R.
- 3) mail paper surveys to those who request it- have blanks available in Town Hall.

Subject **7.2 DPW Goals and Objectives and Evaluation 8:00 p.m.**

Meeting Jul 12, 2017 - Select Board / Tri-board Meeting Agenda

Category 7. Appointments

Access Public

Type

The DPW Director will present his goals and objectives for FY 2018.

File Attachments

[Self Evaluation FY17.pdf \(1,548 KB\)](#)

[FY18 Goals and Objectives.pdf \(1,039 KB\)](#)

Subject **7.3 Central Rock Gym - Sewer Impact Fee 8:20**

Meeting Jul 12, 2017 - Select Board / Tri-board Meeting Agenda

Category 7. Appointments

Access Public

Type Information

Ed Hardy from Central Rock Gym is coming to discuss his sewer impact for the new addition for the business. The Sewer Impact Fees were established in 2008 under the former Sewer Commissioners -- before the formation of a unified Department of Public Works under the supervision of the Select Board in 2009.

The Sewer Impact Fees were enacted by the Massachusetts Legislature by special legislation, Chapter 9 of the Acts of 2008. A link to the law can be found here:

<https://malegislature.gov/Laws/SessionLaws/Acts/2008/Chapter9>

Sewer Impact Fees are one-time charges assessed to new customers that hook up to the sewer collection system. The fees are dedicated to capital improvements to the wastewater treatment plant to address capacity and loading issues.

File Attachments

[Central Rock Impact fee.pdf \(188 KB\)](#)

8. Old Business

Subject **8.1 Subcommittee Appointments**

Meeting Jul 12, 2017 - Select Board / Tri-board Meeting Agenda

Category 8. Old Business

Access Public

Type Action

The Select Board is asked to reappoint the new Senior Center Building Committee and the North Hadley Village Hall Fire Substation Building Committee for an annual appointment, the term will expire on June 30, 2018.

File Attachments

[Senior Center and NHVH Fire Substation Reappointments.pdf \(200 KB\)](#)

Subject **8.2 Volunteers**

Meeting Jul 12, 2017 - Select Board / Tri-board Meeting Agenda

Category 8. Old Business

Access Public

Type

The Select Board will call for volunteers for various open positions with Town government. Interested individuals are encouraged to send letters of interest to the Select Board Office, 100 Middle Street, Hadley, MA 01035.

File Attachments

[Volunteer Openings.pdf \(231 KB\)](#)

Subject **8.3 Fire Substation and Senior Center Updates**

Meeting Jul 12, 2017 - Select Board / Tri-board Meeting Agenda

Category 8. Old Business

Access Public

Type

Members of the Senior Center and Fire Substation Building Committees will present an update on the projects' progress.

9. New Business

Subject **9.1 Hadley Rt.9 Hawk Signal Plan**

Meeting Jul 12, 2017 - Select Board / Tri-board Meeting Agenda

Category 9. New Business

Access Public

Type Information

Massachusetts Department of Transportation proposes to consolidate two Route 9 crosswalks into one signaled and illuminated crosswalk in order to improve pedestrian safety. Installation is expected in October. The Select Board is asked to make an announcement in order to inform the public. Diagrams are presented below:

File Attachments

[HAWK Signal Plan.pdf \(436 KB\)](#)

[HadleyRoute9ProposedHAWKsignal.pdf \(626 KB\)](#)

Subject **9.2 Sewer Impact Fee Discussion**

Meeting Jul 12, 2017 - Select Board / Tri-board Meeting Agenda

Category 9. New Business

Access Public

Type Discussion

The Select Board will discuss the Sewer Impact Fee with DPW Director Marlo Warner.

The Sewer Impact Fees were established in 2008 under the former Sewer Commissioners -- before the formation of a unified Department of Public Works under the supervision of the Select Board in 2009.

The Sewer Impact Fees were enacted by the Massachusetts Legislature by special legislation, Chapter 9 of the Acts of 2008. A link to the law can be found here:

<https://malegislature.gov/Laws/SessionLaws/Acts/2008/Chapter9>

Sewer Impact Fees are one-time charges assessed to new customers that hook up to the sewer collection system. The fees are dedicated to capital improvements to the wastewater treatment plant to address capacity and loading issues.

10. Other

11. Announcements

12. Executive Session

13. Adjournment

Subject 13.1 Adjournment

Meeting Jul 12, 2017 - Select Board / Tri-board Meeting Agenda

Category 13. Adjournment

Access Public

Type Action

Recommended Motion to adjourn
Action